

West Kent Partnership Meeting

10am, Friday 28 April 2006, Kings Hill Conference Centre

AGENDA

1. Minutes/Matters arising
 - Funding 2006/7
 - Priority Communities – Mark Raymond
 - Consultation responses – RES and LSP – Wendy Wood
2. Presentation by Stephanie Holt, KCC London 2012 Manager (Paper A)
3. Co-ordinator's Report – Wendy Wood
 - Financial Report - to note (Paper B)
 - Conference
4. Presentation by Steve Arnett, KCC – Kent Prospects
5. Revised AIF for endorsement – introduced by Tony Bartlett, BLK, Chair, AIF progression group (Paper D)
6. Community Plan updates
 - TMBC final draft plan – (Paper E) – Mark Raymond
 - TWBC draft consultation plan – Sheila Wheeler (verbal update)
 - SDC – consultation update – Merle Bigden (verbal update)
7. Sub Group updates
 - Business Development (Paper F) – Roger House
 - Learning and Skills (Paper to follow) – Wendy Wilton
 - Housing
 - Transport – James Lewis, KCC
 - Health (Paper G) – David Hughes
8. Any Other Business
9. Dates of next meetings
 - Friday 14 July
 - Friday 20 October

Paper A**West Kent Partnership, 28 April 2006****Kent 2012 campaign
Stephanie Holt, Kent 2012 Manager**

The Kent 2012 campaign was established early in 2005, following a multi partner seminar in February of that year, looking at the possible benefits that may be available for the county of Kent from a London 2012 Olympic and Paralympic Games. The Kent Olympic and Paralympic Coordinating Group has since met every six to eight weeks.

Since London successfully won its bid on July 6th last year, the role of this Coordinating Group (for membership, please see below) has been to establish the strategic lead on maximising the Kent 2012 Campaign, for the benefit of all Kent sectors and communities. Reporting to this group are sectoral task groups (for details, please see attached), which have been established to oversee and direct production of the *sector's* Olympic and Paralympic business plan/strategy within a Kent 2012 Business Plan.

A short presentation on the opportunities for Kent, particularly west Kent, will be delivered on 28 April 2006. This will be delivered alongside a brief update on the Kent Olympic and Paralympic Coordinating Group's work and the sectoral task groups early discussions, with particular reference to west Kent as appropriate.

Kent Olympic and Paralympic Coordinating Group membership,

Chairman: Chris Hespe, Head of Leisure Services, Kent County Council

Kent 2012 Manager: Stephanie Holt

Arts: Sarah Maxfield, Head of Arts Development, Kent County Council

Business: Claire Coday, Chief Executive, Business Link Kent

Communications & Media: Gerry Moore, Corporate Communications Manager, Kent County Council

Community Safety and Security: Chief Superintendent Jan Stevens, Kent Police

Disability/Equity: Mike Bishop, Sports Development Manager (Disability), Kent County Council

District Councils: Mark Carty (Head of Cultural Services, Ashford Borough Council) David Ford (Cultural Development Manager, Canterbury City Council), Trevor Gasson (DCE, Maidstone Borough Council), Stephen Jefferson (Regeneration – Sports Development Officer, Dartford Council)

Further Education: Barry Langfield, KAFEC member, Assistant Principal, South Kent College

Higher Education: Professor Keith Mander, HEKAM member, Pro Vice Chancellor, University of Kent at Canterbury

Inward Investment: Paul Wookey, Chief Executive, Locate in Kent

I.T: Chris Walker, Sports Development Unit Strategic Projects Manager, Kent County Council

Medway Council: Brian Weddell, Head of Medway Renaissance, Medway Council

Regeneration/Economic Development: David Oxlade, Head of Regeneration, Kent County Council

Schools: Danny O'Donovan, Head Teacher of Herne Bay Sports College, and member of Kent Secondary Transformation Team.

Skills and Training: Colin Bentwood, Head of Planning, Learning & Skills Council

Sport: Martin Laws, Chairman Kent County Forum for Sport

Tourism: Sandra Matthews-Marsh, Chief Executive, Kent Tourism Alliance

Transport: Mick Sutch, Head of Planning and Transport Strategy, Kent County Council

Volunteering: Carol Kincaid, Coordinator, Kent Volunteers

Paper B**WKP Financial Report - April 06**

	2003/4	2004/5	2005/6	2006/7	TOTAL
	Actual	Actual	Actual	Projected	
Income	50000	55000	55000	55000	215000
b/f previous year		36211	40806	41671	
Resource available	50000	91211	95806	96671	
Expenditure					
overhead (co-ordinator + marketing)	2429	22955	30456	30700	86540
Projects	11360	27450	23679	65970	128459
Total spend	13789	50405	54135	96670	214999
Net income carried forward	36211	40806	41671	1	
Analysis of Projects					
Key Worker	11360				11360
WKCVS post		6250	18750		25000
Priority Communities		7000			7000
Safety in Action		4600			4600
Volunteering England		9600			9600
AIF review			4929		4929
TOTAL allocated	11360	27450	23679		62489

External Funding (SEEDA)

Home based businesses Project	25000
Destination Management System	25000

Paper F

Business Development Update

Homeworker Project

A business plan is now being worked up by West Kent and Hadlow Colleges. This will include

- Series of workshops to be devised and marketed to appeal to the 3 identified types of business – ICT aware, ICT Basic and ICT Sceptics. These may be developed around getting the most out of:
 - Broadband technology
 - Microsoft applications
 - Mobile phone technology

Workshops would be free and marketed on basis of showing businesses how to operate more efficiently and make the most of new technology.

At the workshop businesses would have the opportunity to consider signing up to an ICT support package to be delivered by WKC and other independent providers. The package would include access to further workshops at discounted rates

- Support packages to be devised along lines of
 - Bronze – on line and telephone support only
 - Silver – bronze plus access to drop in centre
 - Gold – silver plus call out facility

AIF Progression

Revised AIF to be presented to WKP for endorsement. (see Agenda item 5) The AIF progression group will continue to meet 6-monthly to keep an overview on the AIF priorities for action.

Future Steps

The Business Development sub group to be reconstituted as the Enterprise Group with a clear focus on the revised AIF strategic objective 3 – *Sustain and Strengthen the local economy*

Paper G**WEST KENT PARTNERSHIP****28 APRIL 2006****HEALTH POLICY BOARD UPDATE REPORT**

The Health Policy Board last met on 27 January 2006 and meets again on the afternoon of 28 April. Issues that were discussed in January included the following:

SMOKING

Consideration was given to a paper from the Kent Alliance on Smoking and Health which gave proposals for developing a smoke free Borough/District. There were a number of recommendations suggested within the paper including establishing a high profile steering group, developing partnerships with businesses and promoting a smoke free Borough/District. The Board were able discuss how each Borough/District was promoting a smoke free environment.

In respect of local authority practices it was noted that Tonbridge & Malling Borough Council buildings were predominantly smoke free, although a smoking room was available for those staff who did smoke. Tonbridge & Malling worked with Tunbridge Wells Borough Council to run an award scheme for non smoking restaurants.

Tunbridge Wells Borough Council had agreed to close all smoking rooms by 1 April 2006. Staff would not be allowed to take smoking breaks. There had been little opposition to these plans.

All buildings owned by Maidstone Borough Council were smoke free although staff were allowed smoking breaks. It was reported that all KCC offices were smoke free. KCC also employed Drug education co-ordinators who were also able to give advice to young people about smoking cessation.

PCT offices were smoke free and staff were not able to take smoking breaks.

It was agreed that further discussion was needed on the issue of smoking cessation and it was agreed that the sub-group related to this issue would be asked to feed back ideas to the Senior Management Group.

LATEST PROGRESS ON CHOOSING HEALTH

A paper was circulated giving an update on the progress of the Choosing Health White Paper. It was reported that the PCT had agreed that all funding related to Choosing Health would be ring fenced. The PCT felt that this showed an important commitment to progressing the "Choosing Health" agenda in a multi agency way from the PCT. The Health Policy Board was very appreciative of this commitment. A number of bids have now been submitted to the PCT and these are under consideration. There has been some delay in the process caused by the proposed re-structuring of the Health Service in Kent. It is not known at this stage whether the

well publicised financial problems facing the PCT might yet have a bearing on the level of funding available to local authority partners for “choosing health” initiatives.

HEALTHY SCHOOLS UPDATE

The Board was provided with a Healthy Schools progress chart and it was explained that there were both national and local targets to reach. 154 schools within Kent had engaged in the process and a further 245 were committed to the scheme. Progress had been slow on engaging the other schools within Kent but this was now beginning to occur. The Clusters would be utilised to bring together schools and it was hoped that the target would be reached.

The Board felt that it would be useful to have a breakdown of schools within each Cluster who had achieved the Healthy Schools standard and it was agreed that these details would be provided.

PATIENT LED NHS UPDATE

The Chief Executive of the PCT reported that a consultation had been undertaken and three options given. The consultation would be completed on 22 March 2006. New members of staff would be appointed as lead officers and the target for completion for the new structure would be October 2006, or at the very latest March 2007. Staff had been guaranteed employment until March 2007.

He also advised that a 100% target for practice based commissioning would also need to be achieved. A board had been established, as well as five locality/cluster groups.

The Chief Executive was also able to give a response to recent press articles relating to the availability of appointments in consequence of the financial problems the PCT was facing. He advised that targets had been given from the Government to reduce waiting times. The PCT had put actions into place to reduce the length of waiting times by working more effectively with hospitals and GPs. The targets were in danger of being missed however, and it would be necessary for a number of patients to wait for their appointments. These waiting times were still within the current target for waiting times. It was hoped that by putting into place these actions, the PCT could address some of the financial pressures. He stated that he would be happy to talk to any concerned Members or any organisation about the press coverage.

INFLUENZA PANDEMIC PLANNING

D O’Neil circulated a paper giving a summary overview of PCT’s flu pandemic planning process. He advised that a PCT’s flu pandemic planning group had been established. A PCT Influenza plan template had been adopted and this would be constantly updated. There were a number of other actions that had been undertaken and these were described in the summary paper.